

APPLICATION AND MINIMUM REQUIREMENT INFORMATION

PRIOR TO COMPLETING AN APPLICATION ALL APPLICANTS ARE REQUIRED TO READ OUR STANDARDS AS REGISTERED WITH THE WASHINGTON STATE APPRENTICESHIP AND TRAINING COUNCIL. APPLICATIONS ARE ACCEPTED REGARDLESS, OF RACE, RELIGION, NATIONAL ORIGIN OR GENDER

TRANSCRIPTS

We require that OFFICIAL HIGH SCHOOL AND COLLEGE TRANSCRIPTS (In a sealed envelope from the school) be submitted to this office at the time of application. **“Algebra” must be spelled out on the transcripts.** (“Basic Math” is acceptable for Residential, Neon, and Sound and Communication applicants.) Certificates of completion for courses taken while in the military, or any other electrical course completion certificates, would also be helpful.

NOTE: Must show evidence of completion (with a “C” or better) of one full year of high school algebra or one post high school algebra course (basic math for Residential, Neon, or Sound & Communication applicants), or provide evidence of having completed the NJATC Tech Math Online course.

APTITUDE TESTING

Two tests are required:

1. NJATC Aptitude Test
 - a. **All** applicants must take this test as scheduled by the PSEJATC.
 - b. Applicants who have completed prerequisites are notified by mail of testing date and time.
 - c. Test is administered here at the JATC.
 - d. Passing score of “4” is required of all applicants (**except** Residential or Neon applicants).
 - e. If test is not passed, it may be taken again in 6 months, after re-applying.
2. COMPASS Test
 - a. **Construction Electrician** applicants must arrange to take this test at the college of their choice.
 - b. Please see list on reverse for locations and information regarding the scheduling of this test.
 - c. Sealed, official test results must be submitted to the PSEJATC within 60 days of application.
 - d. Applicants must meet minimum test score requirements in order to qualify for interview (see information sheet on reverse for minimum scores).

INTERVIEWS

Interviews are scheduled only after all prerequisites listed above have been met. A letter will be sent to your home address (be sure to keep us informed of any changes!) approximately two weeks prior to your scheduled interview. Upon receiving the letter, you are required to call our office and confirm your interview appointment.

You have 60 days from the date of application to complete the NJATC Aptitude Test and provide COMPASS test results. Should you not meet that deadline, your application will be placed in an inactive file and you will need to reapply to be eligible for an interview.